

The Fly America Act requires the use of U.S. Flag air carriers for foreign air travel funded from **federal contract and grants** (including pass through funding). The use of U.S. Flag air carriers is required even if it is more expensive than a foreign air carrier or the foreign air service is preferred by or more convenient for the traveler. There are a limited number of situations that may warrant an exception to this Fly America requirement.

Instructions:

This form is to be used to document the exception to the Fly America Act requirement to use U.S. Flag air carriers when federal funds are utilized.

Refer to UC Business and Finance Bulletin G-28 and the award terms and conditions for additional information on the Fly America Act.

To avoid reimbursement delays, please ensure the completed and signed form is provided to your departmental travel coordinator and attached to the travel expense report.

Reason for Exception

Check at least one statement below to document the exception to the Fly America Act:

- Use of U.S. air carriers would extend travel time by 24 hours or more.

- U.S. air carriers do not offer nonstop or direct service between origin and destination. Please note: U.S. carriers must be used on every portion of the route where U.S. air Carriers provide services unless, when compared to a foreign air carrier, such use would:
 - Increase the number of aircraft changes outside of the U.S. by two or more; or
 - Extend travel time by at least 6 hours or more; or
 - Require a connecting time of 4 hours or more at an overseas interchange point

- Use of the foreign air carrier is covered under the Open Skies Agreement; travel does not involve any GSA City Pairs; and travel is not funded through the Secretary of Defense or the Secretary of a military department.

Certification of Traveler

I certify that it is/was necessary to use a foreign air carrier between _____
(Origin City and Country)

and _____ en-route from _____
(Destination City and Country) (Trip Origin City and Country)

to _____ for the reason(s) specified above. The travel dates for this trip
(Trip Final Destination City and Country)

are _____ to _____
(Trip Begin Date) (Trip End Date)

Signature of Traveler

Date

Name of Traveler

UCRFS Fund Number

Comments: